2nd Chance Boutique 108 S. Broad Street #3 Woodbury, New Jersey 08096 Office (856)537-7919 Fax (856)537-7914

Date:___/__/

Name - Last	First	Middl	e Initial	Position Desired		
Address – Street	City	State	Zip Code	Phone Number		
Have you ever applied to work for the If yes when:	-		Shift Desired:	Morning, evening, night, Weekend		
How did you hear about our comparement EMAIL ADDRESS:	•			tart:		
TVDE OF FYDEDIENCE						

I YPE OF EXPERIENCE

What types of office equipment and software are you familiar with?
What valid licenses do you hold relative to the job for which you are applying?
Are you Bilingual? Yes No If yes, what languages do you speak?

EMPLOYMENT HISTORY

Please account for all employment, including periods of unemployment. List employment from most recent to least recent. Include US Military Service if experience/skills are relevant to the job for which you are applying. Do NOT show type of discharge or dates of service for Military service.

Dates of Employment					
From	То	Employer Name & Address	Supervisor Name	Position Title	Reason for Leaving

EDUCATIONAL HISTORY

		Dates of Attendance		Highest Grade	Did You		Degree
	Name & Address of School	From	То	Completed	Graduate?	Major	Received
High School							
College							
Graduate/Trade School							

REFERENCES

Please furnish with people that you have known for at least 1 year and are NOT relatives.

Name	Address	Telephone	Years Known	Profession

May we check your references? Yes ____ No ____

As a condition of my employment by 2nd Chance Boutique, I accept the principle that the welfare of the organization depends upon the conduct and honesty of the employee. I authorize 2nd Chance Boutique and any agent authorized to act on the behalf to conduct an investigation of my character, reputation, previous employment, reasons for termination and credit worthiness. I hereby release 2nd Chance Boutique and any other authorized agent acting on their behalf from any liability by reason of furnishing such information. I agree to accept the final decision of 2nd Chance Boutique as to my suitability for employment.

I understand that nothing contained in this employment application is intended to lead or to create an employment contract between 2nd Chance Boutique and myself. I further understand that the employment relationship that may result from my application will be an employment at will, and 2nd Chance Boutique may terminate the relationship at any time with or without cause. This policy cannot be waived or change orally by any representative of 2nd Chance Boutique.

I certify that the information provided by me in this application is accurate and complete to the best of my knowledge. I understand that any misrepresentation or omission of information requested herein can be cause for dismissal of employment.

Applicant's Signature & Date

Interviewer's Signature & Date

Availability:

Please note that employees may be required to work weekends. Our company serves our consumers based on their needs and requirements. Only indicate the days and times that you CAN work.

Day of the week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Time of day							